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**Subject:**  
**Date:** March 22, 2024 at 11:03 AM  
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## NCC Board Meeting Minutes

March 20th, 2024 @ N.C.C.

President Jesse Kern called the meeting to order at 6:20 p.m. Members present: Jesse Kern, Luc Connor, Scott Swosinski, Tom Wojnowski, Ken VanCleve, Vicki Koch and Rob Chrisman. Via Phone: Kevin Kramer. Absent: Larry Poe.

- A. Approval of Agenda - Motion to accept by Ken, 2<sup>nd</sup> by Scott. Motion carried.
- B. Approval of last meetings Minutes - Motion to accept by Scott, 2<sup>nd</sup> by Ken. Motion carried.
- C. Finance report - Jesse - Our checkbook balance as of March 3<sup>rd</sup> is \$69,403.19. The 4 new carts have been paid for and they are on site. Porch renovations have been paid with the exception of final payment of new floor install upon completion. Upcoming costs include payments for the new sprayer, fairway mower and new refrigeration unit. We are working with Laona State Bank to open a line of credit so we have flexibility with any needed funds, now and in the future. We are now using Northern Financial tax & accounting services out of Lakewood WI for our accounting and tax needs. Motion to accept finance report by Ken, 2<sup>nd</sup> by Kevin. Motion carried.
- D. Grounds report - Rob - The new equipment is expected to be delivered within the next month. All members of the grounds crew are expected to return for the season. He's looking forward to fully opening the course as weather allows. Motion to accept the grounds report by Tom, 2<sup>nd</sup> by Scott. Motion carried.
- E. Manager report - Vicki - Installation of the walk in refrigeration unit has begun. The final payment of \$10,545.00 will be due upon completion. The new credit card program for attaching a 3% fee should be updated and installed within the next 2 weeks. The porch renovation should be completed by Friday this week and it looks great. We have some equipment and fixtures not needed by the club any longer and would like to offer them to stockholders and members in a silent auction. She will gather and set up the items in the basement for anyone interested in silent bidding. More details will be available in the near future. Ken removed the lockers from the basement under the bar area and a door has been installed between the two locker areas. The space will be used for storage of bar equipment and stock. Motion to accept Manager's report by Ken, 2<sup>nd</sup> by Jesse. Motion carried.
- F. Old Business - Jesse and Kevin attended a meeting with the Town of Laona regarding a new tax act for values of improvements on leased lands. This will affect our tax liability on our maintenance buildings and pump house. We will be working with the Town on details to comply with the new act.
- G. New Business - We have boxes of outdated documents and papers that need to be destroyed. Luc will look into a way to do so.
- H. Committee reports - None
- I. Closed Session - Not needed



J. Motion to Adjourn by Kevin, 2<sup>nd</sup> Luc. 7:40 p.m.

**Next Meeting: Wednesday April 24th, 2024. 6:00 p.m.**

Respectfully, Tom Wojnowski Secretary, N.C.C. Board of Directors

Added notes:

As always, any member is welcome to attend our monthly meetings. They are held on the 2<sup>nd</sup> Wednesday of the month, unless otherwise stated, at the N.C.C. Club House at 6 p.m.

Any members interested in being on a committee, please sign up at the Clubhouse. The Committees are as follows:

Finance Committee - Jesse Kern Chair, Scott Swosinski

Building & Grounds Committee - Kevin Kramer Chair, Tom Wojnowski

Personnel Committee - Larry Poe Chair, Luc Connor

Advertising Committee - Ken VanCleve Chair, Vicki Koch